

Booking Terms & Conditions

Please take the time to read the following conditions carefully. They are the basis for the contract between us and will assist you with your future plans.

1. CONTRACT

Your booking is with NST Travel Group Limited, registered office, Discovery House Brooklands Way, Whitehills Business Park, Blackpool, UK, FY4 5LW (registered in England number: 2665024). The holding company of NST Travel Group Limited is HB Education Ltd. NST Ltd acts as an agent on behalf of NST Travel Group Ltd. NST Ltd is registered in Ireland (number 240123) and its registered office is at 22 Northwood Court, Santry, Dublin 9, Ireland. A contract will only exist when we have received the required deposit, receipt of which will be taken as acceptance of our Booking Terms & Conditions, Important Notes advice and Privacy Statement. The named Group Leader accepts the following conditions on behalf of all party members and will be our sole point of contact for correspondence. The contract between us is governed by the laws of the Republic of Ireland and the jurisdiction of the Republic of Ireland Courts. However, you may choose the law and jurisdiction of Northern Ireland, England or Scotland if you wish to do so.

2. DEPOSITS

By confirming your booking with first deposits for each paying member as defined in Table A of the Important Notes you are accepting our Bookings Terms & Conditions and Important Notes advice. This deposit is not refundable, unless under the terms of the insurance cover. Please make cheques payable to NST Ltd. Insurance cover is included for every tour and commences when the deposit payment is received.

3. PAYMENT

We require a second deposit, as defined in Table A of the Important Notes section of this form, to be paid not more than 8 weeks after the due date of the initial deposit. The final balance must be settled no later than 10 weeks prior to departure or by return of post where receipt of invoice is within 10 weeks. If second deposits or final balances are not received by the due dates, this will be a breach of the contract between us, entitling us to treat the booking as cancelled by us. In these circumstances, the contract between us will remain in force until you receive our written advice and cancellation invoice.

4. CANCELLATION

In the event of cancellation by a paying member more than 10 weeks before your tour, the deposits may be transferred to a substitute member. However, if this is not possible, then the deposits will be retained by us. For cancellations made less than 10 weeks prior to your tour, the payments made may be transferred to a substitute member but we

reserve the right to charge an amendment fee of €50/£50, plus any direct costs incurred. For air tours, cancellation charges may apply in accordance with section 6 and the individual airline policy. However, if a transfer is not possible, please write to us immediately giving full details. The cancellation will be subject to the following charges:-

70-29 days before your tour: 60%

28-15 days before your tour: 80%

14 days or less before your tour: 100%

The date of effective cancellation is calculated on the day of receipt of written advice. If any cancellation brings the number of paying passengers below the minimum number required to qualify for a particular price, then the price will be adjusted accordingly. Please note that cancellation charges may be reclaimed, via insurance, provided that the cancellation occurs within the terms of the policy - e.g. necessary cancellation due to injury or illness of the party member or parent or parental redundancy, etc.

5. PRICE INFORMATION

The price of our tours are valid at the time of publication in our brochure or price list or on our website or when quoted to you. The prices were calculated on the basis of then known costs on 1st July 2016. Your tour is guaranteed against any surcharges in currency. However, your trip may be subject to surcharges due to unforeseen increases in transportation costs and seaport charges, VAT, enforced increases in labour costs, aircraft fuel, overlying charges, airport charges and increases in scheduled air fares, in addition to any surcharges resulting from governmental action. In all cases where a surcharge is applicable we will absorb an amount equal to 2% of the tour price, excluding any insurance premiums and amendment fees. Only amounts in excess of 2% will be surcharged. If this means paying more than 10% of the tour price you will be entitled to cancel the tour with a full refund of all money paid (minus insurance premiums and any amendment fees incurred). Should you wish to cancel because of this, you must exercise your right to do so within 14 days from the issue date printed on the surcharge advice. You will be notified up to 30 days prior to departure if a surcharge is due on your tour.

6. ALTERATIONS & AMENDMENTS BY YOU

Should you wish to make any changes to your confirmed booking, you must notify us in writing as soon as possible. Where we can meet your request, a fee of €50/£50 per amendment will be payable together with any costs incurred by ourselves and any costs or charges incurred or imposed by any of our suppliers in making the change.

Additions to your party are usually possible at any time up to 12 weeks prior to travel. However, you must always check with us first. If any addition is made within 12 weeks of departure we may charge an amendment fee of €40/£25 per amendment.

The ordering of extra services (for example vegetarian meals, changes to your itinerary or requests for booking visits) after 12 weeks prior to departure will also be subject to the payment of the amendment fee and the other costs /

charges set out above.

For tours by air it is the Party Leader's responsibility to ensure that all names are given in full and exactly as shown on the individuals' passports. This information is often required at an early stage of booking and some airlines may not permit name changes. Most however will treat name changes as cancellations and charge accordingly. We will pass these charges on to you. Once tickets have been issued or in the case of low cost carriers once names have been received, airlines will usually charge the full cost of the flight if a name is changed. If your final balance is overdue at the time of requesting this change this also must be paid in full before the change can be made.

7. IF WE ARE FORCED TO CHANGE THINGS

The arrangements in our brochure or price list or on our website or when quoted to you, were given in good faith. Occasionally we have to make changes and we reserve the right to do so at any time. Most changes will be minor and all will be advised at the earliest possible date.

In the unlikely event of it proving necessary to alter significantly or cancel your tour, we will offer a suitable alternative if available or 100% refund (within 14 clear days) if we are not able, in our opinion, to offer an alternative that is sufficiently comparable. Significant changes include the following changes when made before departure: a change of accommodation to that of a lower official classification or standard for the whole or a major part of the time you are away, a change of accommodation to an alternative resort for the whole or a major part of the time you are away, a change of outward departure time or overall length of time you are away of 12 or more hours and, in the case of inclusive tours, a significant change of itinerary missing out one or more major destinations substantially or altogether. Please note a change of airport, airline or flight time of less than 12 hours are not significant changes unless otherwise expressly stated.

Compensation will be paid as below, per full fare paying passenger, if we have to make a significant change to your tour within 12 weeks of commencement:-

Should this be 84- 29 days: €7/£5 per person

28-15 days: €15/£10 per person

14 days or less: €22/£18 per person

Please note that the above options and compensation do not apply to study visits, festival and tournament tours and exchange programmes if they have significantly changed or been cancelled due to any reasons outside of our control. Please see Clause 7 of the Important Notes section for further details.

Very rarely, we may be forced by 'force majeure' (see Clause 8) to change or terminate your tour after departure but before the scheduled end of your time away. This is extremely unlikely but if this situation does occur, we regret we will be unable to make any refunds (unless we obtain any refunds from our suppliers), pay you any compensation or meet any costs or expenses you incur as a result.

8. FORCE MAJEURE

Except where otherwise stated in these Booking Conditions, we regret we cannot accept liability or pay any compensation where the performance or prompt performance of our contractual obligations is prevented or affected by or you otherwise suffer any damage, loss or expense of any nature whatsoever as a result of 'force majeure'. In these Booking Conditions, 'force majeure' means any event which we or the supplier of the service(s) in question could not, even with all due care, foresee or avoid. Such events may include war or threat of war, riot, civil strife, actual or threatened terrorist activity, industrial dispute, natural or nuclear disaster, adverse weather conditions, fire and all similar events outside our control.

9. TRAVEL TICKETS & VOUCHERS

These are valid in conjunction with the particular travel arrangements booked and the route specified. No refund can be made for lost, mislaid, unused, unendorsed or expired tickets, coupons or vouchers. Any details given are provisional and do not commit any airline mentioned to providing a service.

10. LIABILITY

We will only accept responsibility for any personal illness, injury or death which results from the negligent acts or omissions of any servant or agent, or any supplier working on our behalf in the provision of services or facilities to you and whilst acting within the scope of their employment. We will also accept responsibility for those elements of the tour arrangements which are under our direct control, and for the acts and/or omissions of our employees, agents, sub-contractors and suppliers. We can only be liable for the provision of special requests where we have confirmed their availability in writing beforehand. Please note, however, that we do not accept liability for any air or sea carriers whose individual conditions of carriage apply and are often subject to international agreements. We cannot be held responsible for the loss of enjoyment or additional expenses due to delays or changes in any travel arrangements or other services which are caused by circumstances amounting to 'force majeure' (see Clause 8). Our liability in all cases (except those involving illness, injury or death) is limited to 50% of the invoiced tour value per passenger in addition to a full refund. We cannot be held responsible for the failure or inability of any equipment or computer programme to recognise or correctly interpret or process any data as the true or correct date, or to continue to function correctly beyond that date.

Should you or any member of your party have the misfortune to suffer illness, injury or death during the period of your tour arising out of an activity which does not form part of the arrangements made by us, we shall, where appropriate, give you every help that we can by way of initial assistance, including initial legal costs associated therewith, up to a maximum value of €7,000/£5,000 per booking form. You must request such assistance within 90

days from the date of the misadventure and in the event of there being a successful claim for costs against a third party or there being suitable insurance policies in force, the costs incurred by us shall be recoverable from you.

11. COMPLAINTS PROCEDURE

If there are any problems with your arrangements whilst you are away, the Party Leader must immediately inform the supplier of the service(s) in question. Any verbal notification must be put in writing and given to the supplier as soon as possible. If the supplier is unable to resolve the complaint or problem to your satisfaction, you should contact us immediately either at the office during working hours or via our 24 hour duty officer out-of-hours. Until we know about a problem or complaint, we cannot begin to resolve it. Most problems can be dealt with quickly. In the unlikely event that the matter remains unresolved, please write to us immediately on your return and we will do our utmost to find a satisfactory solution. Notice in writing of any claim or dispute must be received by us within 28 days of the date on which the tour ended. If any dispute on a tour booked with NST Travel Group Ltd cannot be amicably settled, it will be possible to refer it to arbitration under a special scheme arranged by the Chartered Institute of Arbitrators - Irish Branch on behalf of tour operators. Full details of this scheme are available on request. Claims for less than €1,270 or the Sterling Pound equivalent per Booking Form may be pursued through the District Court Small Claims procedure. The application for arbitration and Statement of Claim must be received by the Chartered Institute of Arbitrators - Irish Branch within 9 months of the day of return from the tour.

12. PERSONAL PROPERTY

Your personal property, including baggage, is your own responsibility at all times, unless any loss or damage is due to our negligence or failure to carry out our responsibility.

13. SUPERVISION

When you book with us, you accept full responsibility for any damage or loss caused by you or any member of your group. Full payment for any such damage or loss must be paid direct at the time to the accommodation owner or manager or other supplier. If you fail to do so, you will be responsible for meeting any claims subsequently made against us (together with our own and the other party's full legal costs) as a result of your or any member of your group's actions.

Party Leaders and/or other adults accompanying the party agree to act 'in loco parentis' at all times and will adequately supervise all members of the party. It is the Party Leader's responsibility to ensure that:

- no group member under 18 consumes alcoholic beverages without prior written consent of the parent/guardian.
- no student smokes on coaches, in any accommodation, in any smoke free places or behaves in any other way which may cause a fire hazard.
- All party members wear the lap belts provided for all journeys by coach. (Not always applicable to coaches sourced overseas).
- No student breaks Irish, UK or local law.

14. TOURS BY AIR

In accordance with EU Directive (EC) No 2111/2005 Article 9, we are required to bring to your attention the existence of a "Community list" which contains details of air carriers that are subject to an operating ban within the EU Community. The Community list is available for inspection at www.ec.europa.eu/transport/air.

In accordance with EU Regulations we are required to advise you of the carrier(s) (or, if the carrier(s) is not known, the likely carrier(s)) that will operate your flight(s) at the time of booking. Where we are only able to inform you of the likely carrier(s) at the time of booking, we shall inform you of the identity of the actual carrier(s) as soon as we become aware of this. Any change to the operating carrier(s) after your booking has been confirmed will be notified to you as soon as possible. However, the departure airport, overseas arrival airport, carrier/airline and flight timings cannot be guaranteed (even when they have been confirmed in our Booking Confirmation Invoice). Nor can we guarantee the means of transport and timings for each leg of the journey but these will be as near as possible to those set out in our Booking Confirmation Invoice. We will provide transportation from your original departure point to the relevant airport if the original airport is changed.

The departure airport, overseas arrival airport, carrier and flight timings shown in this brochure, on our website or in any other promotional material and detailed on your Booking Confirmation Invoice are for guidance only and are subject to alteration and confirmation. The latest route, timings and carrier will be shown on your tickets which will be despatched to you approximately two weeks before departure. You must accordingly check your tickets very carefully immediately on receipt to ensure you have the correct route, flight times and carrier. It is possible that departure airport, overseas arrival airport, carrier and/or flight times may be changed even after tickets have been despatched - we will contact you as soon as possible if this occurs.

Any change in departure airport, overseas arrival airport, the identity of the carrier, flight timings, and/or aircraft type (if given) will not entitle you to cancel or change other arrangements without paying our normal charges except where specified in these conditions.

If your flight is cancelled or delayed, your flight ticket is downgraded or boarding is denied by your airline in circumstances which would entitle you to claim compensation and/or another remedy from the airline under EC Regulation No 261/2004 - the Denied Boarding Regulations 2004, you must pursue the airline for any compensation due to you. All sums you receive or are entitled to receive from the airline concerned by virtue

of these Regulations represent the full amount of your entitlement to compensation or any other payment arising from such cancellation, delay, downgrading or denied boarding. This includes any disappointment, distress, inconvenience or effect on any other arrangements. The fact a delay may entitle you to cancel your flight does not automatically entitle you to cancel any other arrangements even where those arrangements have been made in conjunction with your flight. We have no liability to make any payment to you in relation to the Denied Boarding Regulations or in respect of any flight cancellation or delay, downgrading of any flight ticket or denial of any boarding as the full amount of your entitlement to any compensation or other payment (as dealt with above) is covered by the airline's obligations under the Denied Boarding Regulations. If, for any reason, you do not claim against the airline and make a claim for compensation or any other sum from us, you must, at the time of payment of any compensation or other sum to you, make a complete assignment to us of the rights you have against the airline in relation to the claim that gives rise to that compensation payment. If your airline does not comply with these rules you should complain to the Commission for Aviation Regulation on 01 6611770 or via their website at www.aviationreg.ie

15. CONDITIONS OF SUPPLIERS

Many of the services which make up your tour are provided by independent suppliers. Those suppliers provide these services in accordance with their own terms and conditions. Some of these terms and conditions may limit or exclude the supplier's liability to you, usually in accordance with applicable International Conventions. Copies of the relevant parts of these terms and conditions are available on request from ourselves or the supplier concerned.

16. PASSPORTS & VISAS

The passport and visa requirements applicable at the time of printing to Irish and British Citizens for the arrangements we offer are shown in the Important Notes section of this form. However it is the responsibility of the Group Organiser to obtain the passport and ensure all group members have a full individual passport.

For travel to or via the United States all passengers, including children must have their own machine-readable passport. Most Irish and British Citizens holding an Irish or British passport can travel under the Visa Waiver Program but there are some restrictions and the Group Organiser must check these by looking at the US Embassy website at www.dublin.usembassy.gov. All persons travelling to the USA under the Visa Waiver Program must have obtained travel authorisation using the Electronic System for Travel Authorisation (ESTA). You must have obtained authorisation at least 72 hours before departure. This requirement is in addition to the submission of passport information, which is still required. Each individual traveller must register online on the following website: <http://esta.cbp.dhs.gov/esta>.

Party Leaders may wish to refer to the Department of Health websites at www.dohc.ie or www.dh.gov.uk/travellers which offer health information for all destinations. Although NST's extensive insurance covers the cost of emergency medical treatment abroad, we would still recommend that all party members travelling within the EU have a valid EHC. At present there are no mandatory health formalities for Irish or British Citizens for the destinations we offer but please bear in mind that requirements may change and you must check the up to date position in good time before departure.

It is the Group Organiser's responsibility to ensure that all group members are in possession of all necessary travel and health documents before departure. Except as set out above and in our Important Notes section, all costs incurred in obtaining such documentation must be paid by you. We regret we cannot accept any liability if you are refused entry onto any transport or into any country due to failure on your part to carry correct documentation, or provide personal data on a timely basis for all party members that are required for border control or aviation security purposes. If any member of your group is not an Irish or British Citizen or holds a non-Irish or British passport, you must check passport and visa requirements with the Embassy or Consulate of the country(ies) to or through which you are intending to travel. If failure to have any necessary travel or other documents results in fines, surcharges or other financial penalty being imposed on us or any of our suppliers, you will be responsible for reimbursing us accordingly.

17. DELAYS AT PORT, INTERNATIONAL RAIL TERMINAL OR AIRPORT

In the event of a delay at the port, international rail terminal or airport of departure, we will ensure that you are informed of the reasons for and the extent of the delay as early as possible.

Except for delays to flights, in the event of a delay in any travel arrangements included in your tour lasting less than 12 hours, we will either (1) make arrangements there and then as appropriate to reduce any discomfort (for example providing you with a meal voucher) or (2) we will provide retrospective reimbursement of reasonable costs you incur for refreshments on production of receipts. In both cases if the delay causes you to miss a pre-booked meal where the delay exceeds 3 hours, your group will be entitled to light refreshments. In the event of a delay exceeding 6 hours, your group will be entitled to receive a main meal.

In the event of a delay to flights the responsibility to provide assistance lies with the airline concerned. Please see Clause 15 for further details.

The length of any delay is calculated from the scheduled departure time of the sea vessel, train or flight for which the group has a firm booking.

Booking Conditions & Important Notes

18. SPECIAL REQUESTS

Any special requests must be clearly notified to us in writing. We do our best to meet any special requests made by you and ensure that these are forwarded to the appropriate persons. We cannot guarantee, however, that special requests will be fulfilled and failure to do so does not constitute a breach of contract. Special requests will only be held to form part of the contract between you and NST Travel Group Ltd when they have been confirmed in writing to be guaranteed by NST Travel Group Ltd.

19. MEDICAL PROBLEMS

If any member of your group has any medical problem or disability which may affect your arrangements, the Group Organiser must give us full details before you confirm your booking so that we can advise as to the suitability of the chosen arrangements. The Group Organiser must give us full details in writing at the time of booking (if not already confirmed in writing) and promptly update us of any changes. If we reasonably feel unable to properly accommodate the particular needs of the person concerned, we must reserve the right to decline their reservation or, if full details are not given at the time of booking, cancel when we become aware of these details.

20. DATA PROTECTION

We are committed to protecting and respecting your privacy. Please read our Privacy Statement a copy of which can be found at <https://www.nst.ie/privacy-statement>. This privacy statement explains what personal data we collect about you, how and why we use it, who we disclose it to, and how we protect your privacy.

Additional paying adults will generally be accommodated in twin bedded rooms and pay a per night supplement (please refer to your final quotation letter for precise details). Subject to availability, single rooms may be provided at a higher supplement, as detailed in your final quotation letter.

The total number of adults must not exceed 20% of the group size or additional charges may apply to the whole group.

6. MEALS

The standard meal basis of tours is quoted in our final quote letter to you. Extra meals can be booked where required. Where full board is indicated a packed lunch is normally provided. Many establishments will charge extra for a hot lunch. Not all establishments can provide hot lunches.

7. EXCURSIONS

a. PROVISION OF EXCURSIONS

The provision of excursions varies from tour to tour. NST provides a visit planning service for groups of minimum 25 paying persons or more. This is a service that will help you plan your visits and prebook transportation, entrance and guide services on your behalf. Normally guide services and transportation will be prepaid to NST with most entrance fees payable on the spot by the group. If excursions have been included these will be clearly stated in your final quote letter.

b. GENERAL NOTE

Most visits requested can be booked by NST. Should a large amount of research be required for visits not listed in the NST Information Pack, we reserve the right to levy an additional charge. You will be notified of the amount required prior to the visits being researched.

c. ADVICE FOR EXCURSIONS AND VISITS

As described in our brochure, we operate a Safety Management System which has been developed in conjunction with RoSPA and is externally audited every year by a suitably qualified external organisation. Whilst it is not practical to inspect all visits and excursions, we will use reasonable endeavours to obtain, from providers of visits and excursions that are included in tours, evidence that health and safety has been evaluated. We will also endeavour to obtain an outline of any potential remaining risks which the provider wishes to bring to the attention of school and youth groups. Additionally, the Department of Education and Science, DFES, LEAs and, in some cases, individual schools issue guidance on all aspects of school trips and outside activities including planning, risk assessment, organisation and supervision. If you are in any doubt, you can and should always seek specific advice in advance from the Department of Education and Science, your LEA or the DFES.

d. FOOTBALL MATCHES, CONCERTS, STUDY VISITS AND EXCHANGE PROGRAMMES

Where we agree to organise attendance at or participation in football matches or concerts or exchange programmes on your behalf we cannot guarantee the arrangements requested. This is because we are dependent on the goodwill of the individuals that agree to provide facilities for these events. As these providers are not our suppliers and we do not have contracts with them for the supply of these services, they may choose to withdraw any offered facilities at any time and this is outside our control. In these circumstances we reserve the right to substitute alternative arrangements to those originally requested. Any such change will not be a significant change for the purposes of clause 7 of our Booking Conditions.

e. PREPAID THEATRE VISITS

Please note that prepaid theatre tickets are non refundable.

8. INSURANCE

INSURANCE SUMMARY

NST Limited act as an appointed representative for Fogg Travel Insurance Services Limited. The following insurance cover is provided for every tour participant and is included in the tour price. Full details of cover will be sent to Group Organisers. Please note that insurance cover is put in place on the day we confirm your booking.

- Cancellation and Curtailment: Up to €5,750/€5,000
- Personal Possessions: Up to €1,750/€1,500 (single article limit up to €285/€250, valuables up to €285/€250, passport/delayed possessions up to €115/€100)
- Personal Money: Each participant up to €230/€200, money held by leaders €575/€500
- Emergency Medical Expenses: Up to €5,750,000/€5,000,000 (€11,500 in the UK)
- Personal Liability: Up to €1,150,000/€1,000,000
- Organiser's Liability: Up to €5,750,000/€5,000,000
- Personal Accident: Up to €28,750/€25,000 (lower limit for under 16s, no cover for 75s and over)
- Legal Advice and Expenses: Up to €28,750/ €25,000
- Delayed Departure: Up to €115/€100
- Abandonment: Up to €5,750/€5,000
- Additional Travel Expenses: Up to €115/€100
- Missed Departure or Connection: Up to €575/€500

Please note there are excesses for some sections of cover. If you require full details, please phone us and we will forward a copy of the documents to you prior to booking. Please note, it is important that all members of your party have details of the insurance policy prior to booking.

9. PASSPORTS

Passports are required for travel to all countries. Please ensure that all passengers have a valid passport for travel. Many countries require a minimum of six months validity after the date of travel on passports so please check with the relevant Embassy. Please also check the requirements of any countries you will be travelling through to reach your destination.

If a student is aged 16 or over and hasn't yet got a passport, our recommendation is that you should apply for one at least 10 weeks prior to departure, longer if a visa is required. Further information can be obtained in Ireland from the Dublin Passport Office Advice line on 00 353 1 671 1633 or website at www.dfa.ie

Further information can be obtained in the UK from the UK Passport Service Advice line on 0870 521 0410 or website at www.passport.gov.uk.

10. VISAS

Non-British or Irish citizens may require visas/transit visas, for which the individual is responsible and must apply for themselves.

The cost of the visa is not included in tour prices. NST will provide the necessary advice to enable groups to obtain visas. We recommend that all visa requirements are completed at least 2 months prior to departure. Please note that we cannot accept liability if you or any member of your group is refused a visa through no fault of ours. The inability to travel due to incomplete visa requirements is not covered by insurance.

Remember, visa requirements may change and you must check the up to date position in good time before departure.

11. INSPECTION VISIT/VISIT BEFORE YOU GO*

In order to provide further peace of mind for your school tour, we offer 2 nights bed and breakfast accommodation for 2 people in a twin room free of charge at, or near to, your booked accommodation. This enables you to plan your visit and answer any queries on your own risk assessments. Inspection visit/visit before you go do not include flights. Please contact us for further details and eligibility.

12. CONCESSIONS

To ensure adequate supervision, NST offers generous free places for staff accompanying a group. Please refer to our brochure or quote for further details.

The following further concessions are available to groups of minimum 30 full paying persons. Persons travelling on these places do not count towards the free place allocation.

Concessions apply to the basic tour prices only and not to any additional services i.e. paid excursions, supplements, entrance fees or theatre visits.

Infants Under 2 – price on application.

Children 2–18 – 50% of basic student tour price.

Spouse – 50% of basic student tour .

AIR TOURS: 1 child or spouse concession permitted.

COACH TOURS: 2 child concessions and 1 spouse concession permitted.

Children and infants must share a room with their parent(s).

Concessions are not available on tours to China, Egypt, Iceland, India, Mexico, Russia or USA.

13. NOISE

It should be remembered that in many cities and towns accommodation may be situated in a busy area and therefore some noise is likely. Please bear this in mind when choosing your accommodation.

14. FOREIGN OFFICE ADVICE

For groups travelling from Northern Ireland, for the latest travel advice from the Foreign & Commonwealth Office including security and local laws, plus passport and visa information, check www.gov.uk/foreign-travel-advice. For groups travelling from Republic of Ireland check <https://www.dfa.ie/travel/travel-advice/>

15. PUBLICATION DATE

These Booking Conditions and Important Notes were published in April 2018.

Important Notes

1. PAYMENT - TABLE A

The following deposits are payable for each paying member of the group according to the type of tour and basic tour cost:

TYPE OF TOUR	FIRST DEPOSIT ON BOOKING	SECOND DEPOSIT 8 WEEKS AFTER BOOKING
All UK Tours	€100/€100	€100/€100
European Tours	€150/€150	€150/€150
USA & Long Haul Tours	€250/€250	€250/€250

The final statement of account will be sent to you 14 weeks before departure. The balance of the cost of your arrangements must be received by us not less than 12 weeks prior to departure.

2. ITEMS INCLUDED IN THE PRICE OF YOUR TOUR

- Accommodation as described in our final quotation letter to you (see clause 5 Accommodation).
- Meals as indicated in our final quote letter to you (see clause 6 Meals).
- Air or coach travel as specified including all security charges and taxes but excluding departure taxes only payable locally.
- All airport taxes and charges including foreign air taxes that can be prepaid.
- Transport at destination as outlined in your final quote letter.
- Excursion arrangements as outlined in our final quote letter to you (see clause 7 Excursions).
- Insurance cover (see clause 8 Insurance)
- Generous free supervisory places. Please refer to our brochure or quote letter.
- Information Packs for group leaders
- VAT at current rates where applicable.
- Concessions as detailed in clause 12.

3. NOT INCLUDED IN THE PRICE OF YOUR TOUR

- Meals en route, unless specifically stated.
- Entrance fees, boat trips, guides etc unless specifically stated.
- Drinks with meals, other than breakfast.
- The cost of a full passport, as required by the country to be visited. See clause 9 Passports.
- The cost of visas and immigration taxes. See clause 10 Visas.
- Departure taxes which can only be paid locally.
- Transfers for excursions unless specifically included.
- Gratuities or gifts for guides etc unless specifically included.

4. GROUP SIZE

The minimum number for which we quote tour prices is indicated in our quote letter to you. We can quote prices for smaller groups.

5. ACCOMMODATION

We have carefully selected accommodation with our groups requirements in mind, through close working partnerships with hoteliers and our agents. We describe in our brochures either specific accommodation which is frequently used, or the standards and category of accommodation used. Additional hotels and centres not named in the brochure but of a similar standard may also be offered. In all cases, accurate and honest NST hotel descriptions are provided.

Adults on free places: are generally accommodated in twin bedded rooms (with the exception of some youth hostels where this is not possible, please refer to the specific hostel description for details). All single room preference requests incur a supplement, which is detailed in our final quote letter.